

TO: Prospective Member  
FROM: [Melissa Bishop, FSO-PS](#)  
DATE: [July 30, 2007](#)  
SUBJECT: **Completion of Basic Test and New Enrollment Forms**

Please complete the attached documents in order to process your enrollment.

The costs involved in being a member of the Auxiliary are an annual membership fee of **\$50** (subject to change) and the cost of the uniform, which approximates \$100.

Flotilla meetings are on the **2<sup>nd</sup> Wednesday** of each month at the [Setauket Yacht Club](#), located at the end of Surf Rd. in Port Jefferson Harbor, at **1900** hours (7PM). Please refer to our Web site (<http://www.cgapj.org>) for more details and a map.

Please ensure that you **READ** the Auxiliary New Member Course Student Study Guide and **USE** the USCG Auxiliary New Member Course Examination Instructions (Edition 11) to complete the Examination Answer Sheet. The test is an open book exam and will be given to you when you come to a Flotilla meeting.

The following forms need to be completed on the computer or in **black ink** and brought to a Flotilla meeting for processing:

- \*Enrollment Application – **THREE COPIES**
- \*Personnel Security Questionnaire – **THREE COPIES**
- \*Membership Identification Card Information (digital photo taken by the Flotilla) – **THREE COPIES**
- Three sets of Fingerprints (taken by a USCG Fingerprint Technician at Flotilla meeting)
- **THREE COPIES PLUS ORIGINAL** of either your birth certificate or passport.
- Auxiliary Operational Specialty Course Examination Answer Sheet

Please complete the above starred (\*) documents on a computer and bring them with you to the next Flotilla Meeting. The Enrollment Application is customized for electronic use and will guide you through its completion. It is **not** recommended to print the blank and attempt to fill it in with a pen. The other starred documents can be printed and filled in with **BLACK INK**.

Please wear a white or light blue button down collared shirt for your photo.

Please email [info@cgapj.org](mailto:info@cgapj.org) with your intent to come to a meeting so that the proper equipment/personnel will be available.

If you have any questions, please do not hesitate to contact me at [info@cgapj.org](mailto:info@cgapj.org)